

Microsoft Word 2013 Plain & Simple

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ISBN: 978-0-7356-6938-3

First printing: March, 2013

To ensure the ongoing accuracy of this book and its companion content, we've reviewed and confirmed the errors listed below. If you find a new error, we hope you'll report it to us on our website: www.microsoftpressstore.com/contact-us/errata.

Page	Location	Description	Date corrected
10	Fourth paragraph, last line	<p>Reads: ...easier for you concentrate...</p> <p>Should read: ...easier for you to concentrate...</p>	
22	First Tip reader aid,	<p>Reads: ...this a process called...</p> <p>Should read: ...this process is called...</p>	
28	"Recovering lost work" section, third paragraph	<p>Reads: ...even weeks later...</p> <p>Should read: ...up to four days later...</p>	
35	Second screenshot	The horizontal leader line from the "5" callout should point to the Print item, not to the Close item.	
40	Try This reader aid	<p>Reads: ...to see the affects...</p> <p>Should read: ...to see the effects...</p>	
186	First heading	<p>Reads: Setting tab atops in table cells</p> <p>Should read: Setting tab stops in table cells</p>	