

Microsoft® Excel® 2010 Inside Out

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To ensure the ongoing accuracy of this book and its companion content, we've reviewed and confirmed the errors listed below. If you find a new error, we hope you'll report it to us on our website: www.microsoftpressstore.com/contact-us/errata.

Page	Location	Description	Date corrected
8	First paragraph, last sentence	Reads: ...see 'Filtering with slicers' on page . Should read: ...see 'Filtering with slicers' on page 794.	7/22/2011
11	Third bulleted item, third sub-bulleted item	Reads: ...1 megabyte). Should read: ...1 gigabyte).	7/19/2013
17	Second paragraph, second sentence	Reads: ...there will certainly be a or service pack... Should read: ...there will certainly be a service pack...	7/19/2013
68	First sentence	Reads: To save an Excel 2010 or 2007 file to share with someone using the Mac version of Excel... Save As ... 97-2003 ... Should read: To save an Excel 2010 or 2007 file to share with someone using a version of Macintosh Excel older than the 2008 release, ...	7/22/2011
105	Note reader aid	Reads: ...Ctrl+'... Should read: ...Ctrl+`...	7/22/2011
137	Second paragraph, first sentence	Should read: A region is defined as a rectangular block of cells bounded by blank rows, blank columns, or worksheet borders.	6/15/2015

Page	Location	Description	Date corrected
151	Third bulleted item, second sentence	<p>Reads: To enter a negative exponential number, type a minus sign before the exponent. For example, $-1E6$ (1 times 10 to the negative sixth power) equals $-1,000,000$ and is displayed in Excel as $-1.00E+06$.</p> <p>Should read: To enter a negative exponential number, type a minus sign before the number. For example, $-1E6$ (negative 1 times 10 to the sixth power) equals $-1,000,000$ and is displayed in Excel as $-1.00E+06$.</p>	6/29/2012
158	Third full paragraph, second and third sentences	<p>Should read: The Undo button remembers the last 100 actions you performed. If you Ctrl-Z repeatedly, each of the last 100 actions is undone in reverse order.</p>	6/29/2012
162	Fifth bulleted item	<p>Reads: You can move or copy nonadjacent worksheets at the same time by pressing Ctrl while you click to select the sheet tabs. Before dragging, release the Ctrl key to move the selected worksheets, or keep holding it down to create copies.</p> <p>Should read: You select nonadjacent worksheets at the same time by pressing Ctrl while you click to select the sheet tabs. Then you can click any selected tab and drag to move the group, or click, press Ctrl and drag to create copies.</p>	6/29/2012
225	"Repeating Your..." section, first paragraph, last sentence	<p>Reads: Repeat is valid only if Undo was your last action.</p> <p>Should read: Redo is valid only if Undo was your last action.</p>	6/29/2012
454	Note reader aid, first sentence	<p>Reads: You can display all comments on the worksheet by clicking the Show All Comments button on the Page Layout tab on the ribbon.</p> <p>Should read: You can display all comments on the worksheet by clicking the Show All Comments button on the Review tab on the ribbon.</p>	6/29/2012
518	Last paragraph, second sentence	<p>Reads: You need to click the Change Source button to locate the Actual workbook.</p> <p>Should read: You need to click the Change Source button to locate the Budget workbook.</p>	7/19/2013

Page	Location	Description	Date corrected
539	Second paragraph, first sentence	<p>Reads: The SUMIFS function does similar work to that of the SUMIF function, except you can specify up to 127 different ranges to sum, each with their own criteria.</p> <p>Should read: The SUMIFS function does similar work to that of the SUMIF function, except you can specify up to 127 different conditional ranges, each with their own criteria.</p>	7/19/2013
553	"The COUNTBLANK Function" section, last sentence	<p>Should read: This function is tricky because formulas that evaluate to blanks (" ") or to zero are not counted, but formulas that evaluate to nulls ("") are counted.</p>	7/19/2013
554	An ISERR Example sidebar, first paragraph, third sentence	<p>Reads: If the string isn't found, you want the cell to remain empty.</p> <p>Should read: If the string isn't found, you want the cell to remain blank.</p>	7/19/2013
753, 755	"An Example..." section, third sentence; Figure 22-15	<p>Page 753, last paragraph, third sentence reads: ...at least 2 acres.</p> <p>Should read: ...more than 2 acres.</p> <p>Page 755 Figure 22-15 caption reads: ...at least 2 acres.</p> <p>Should read: ...more than 2 acres.</p>	7/19/2013
766	Second paragraph, eighth sentence	<p>Reads: ...[#Age]...</p> <p>Should read: ...[Age]...</p>	7/22/2011
807	Note reader aid	<p>The following Note reader aid should be added directly above the "Displaying a List..." section heading: Note You cannot create a calculated field or a calculated item in a PivotTable based on OLAP source data.</p>	6/29/2012
820	Last paragraph, third sentence	<p>Should read: In fixed-width files, fields are the same size in each record; space characters are added to fill blanks.</p>	7/19/2013
840	Second paragraph	<p>Reads: Creating Exact-Math Criteria</p> <p>Should read: Creating Exact-Match Criteria</p>	7/19/2013

Page	Location	Description	Date corrected
862	"What You Can..." sidebar, penultimate sentence	Should read: The Conditional Formatting, Scenarios, and Data Validation commands are not available for a workbook in shared mode (although you can still see their effects). Most of the tools on the Insert tab aren't available either.	6/29/2012