WASHINGTON, D.C.

Washington, D.C., is located midway along the eastern seaboard, south of Maryland, north of Virginia. The metro area encompasses many interconnected localities, including the District of Columbia proper, seven Maryland counties, five Virginia counties, and five Virginia cities. (For comparison, the District of Columbia itself is only 67 square miles in area.)

Washington, D.C.'s, primary industry—after the federal government, of course—is tourism. Other important industries include trade associations, technology, law, higher education, medicine/medical research, government-related research, and publishing.

The major commercial areas in metro D.C. are **Downtown D.C.**; **Arlington**, **Virginia** (Arlington County); the **Dulles Corridor** in Northern Virginia (Fairfax County); and the I-270 Corridor in Maryland (Montgomery County).

Downtown D.C. is often referred to as two separate areas—New Downtown and Old Downtown. New Downtown, which is north of the White House, is the location of most of D.C.'s white collar offices. To the east, the area known as Old Downtown is experiencing a renaissance as a result of the construction of the new Washington Convention Center and the MCI Center.

Arlington, Virginia, a few minutes east of D.C. over the Potomac River, is one of the largest commercial office areas in the country and is the location of Pentagon City, Crystal City, and the Rosslyn-Ballston Corridor. The largest cluster of defense contractors in the country is located just south of the Pentagon and next door to Reagan Airport, in the neighboring areas of Pentagon City and Crystal City. The Rosslyn-Ballston Corridor is a cluster of five urban centers running along the Orange Metro Line; many IT companies and military think-tanks are located here.

The **Dulles Corridor** in Fairfax County, Virginia, runs from Tysons Corner (just outside the Beltway) to Dulles Airport and includes Reston, Virginia. This area is known as a high-technology corridor and is the location of AOL and Dyncorp headquarters.

The **I-270 Corridor** in Montgomery County, Maryland, runs from Bethesda to Gaithersburg. This area is known as a high-technology area with a concentration in biotechnology companies.

The Washington, D.C., metro area is served by three airports—Dulles, Reagan, and Baltimore/Washington International (BWI)—as well as Amtrak train service. If you are heading to Downtown D.C. and Arlington, Reagan is the most convenient airport. Dulles is your best bet for locations in the Dulles Corridor and I-270 Corridor. BWI is convenient to locations on the eastern edge of the Washington, D.C., metro area, especially if you're driving against rush hour traffic.

Fast Facts: Washington D.C.

Time Zone: Eastern

Area Codes: Washington, D.C., 202; Northern Virginia,

703; Western Maryland, 301 and 240

Sales Tax: Washington, D.C., 5.75%; Maryland, 5%;

Virginia, 4.5%

Hotel Taxes: Washington, D.C., 8.75%; Maryland, varies by county with most counties averaging between 5% and 8%; Virginia, varies by county with most counties averaging between 9.5% and 10%

Rush Hour: 6 a.m.-10 a.m. and 3 p.m.-7 p.m.

INFORMATION SOURCES

Local newspaper: The Washington Post

www.washingtonpost.com

Local weather: 202.936.1212 or

Local traffic: <a>www.washingtonpost.com, WTOP news radio (1500 AM, 820AM, 107.7 FM)

Restaurant listings: <a>®www.washington.org

www.washingtonpost.com
Hotel listings: @www.washington.org
www.dcaccommodations.com

Local event/convention information: National Park Service

@www.nps.gov/nacc/cherry

GETTING THERE

WASHINGTON DULLES INTERNATIONAL AIRPORT

Fast Facts: Dulles Airport

Airport Code: IAD

45020 Aviation Dr., Sterling, Virginia 20166

●www.mwaa.com **☎**703.572.2700

Lost and Found: 703.572.2954

Traveler's Aid: ☎703.572.4243 (live operator)

Parking Information: ☎703.572.4500 (automated rate and lot information) or 703.572.4580 (parking

representative)

Drive time to Washington, D.C.: 45-60 minutes (during early morning rush hour the trip can take twice as long)

Drive time to Reston: 15 minutes **Drive time to Bethesda:** 45 minutes

Dulles International Airport is about 30 miles due west of Downtown Washington, D.C. (7 miles from Reston and 25 miles from Bethesda); it is accessible via the Dulles Airport Access and Toll Road.

Dulles has one main terminal building. Departures are located on the ground floor; arrivals and baggage claim are on the level below. Once past the security checkpoints in the main terminal, there are a few eateries and small shops, although the area serves primarily as the shuttle bus station for transportation to and from concourses A, B, C, and D.

The concourses are two long separate buildings with shops, services, and restaurants. The first concourse contains terminals A and B; B is the larger of the two and has most of the eateries and services. Behind concourse A/B is concourse C/D, which is the larger of the two concourse buildings and has moving walkways that run between terminals C and D. It takes about 15 to 20 minutes to walk from one end to the other of concourse C/D, and about 10 minutes to walk from one end to the other of concourse A/B.

Note that Dulles is undergoing construction of a new underground pedestrian connector that will connect the main terminal to the concourses. Until it is completed, shuttle service is the only way to get to and from the concourses.

Two daily parking garages are located close to the terminal, on the west side and the north side.

Thirty eateries are located throughout the airport, some of which provide meals you can take onboard with you. In the main terminal (pre-security) you'll find Ben & Jerry's Ice Cream, Cinnabon, Guava & Java, Lobby Bar and Café, and Pizza Hut. Post-security in the main terminal are Bits n Bites, Pizza Hut, Starbucks Coffee, T.G.I. Fridays, and Vie de France. In concourse A/C you'll find Ben & Jerry's Ice Cream, Brew Pub, Burger King, California Pizza Kitchen/ASAP, D.C. Deli, Euro Café, Great Wall, Old

Dominion Brewing Co., Ranch 1, Sam's Brew House, and Starbucks Coffee. Finally, in concourse C/D are Ben & Jerry's Ice Cream, Burger King, The Grove/ICBIY, McDonald's, Old Dominion Brewing Co., Panda Express, Pizza Hut, Sam's Brew House, Starbucks Coffee, T.G.I. Fridays Café, Vie de France, and Vintage Virginia Bar.

Many retailers are located at Dulles. You'll find locations of Faber News and Gifts, Hudson News, and World News throughout the airport. Waldenbooks is in the main terminal and in concourses B and D. Several jewelry and fashion retailers are located in concourse B; other retailers include the Airplane Superstore (main terminal), AltiTUNES (concourses C, D), America! (concourses B, C, D), Brookstone (concourse B), D.C. Marketplace (main terminal), Paradies Gift Shop (main terminal), Smithsonian Museum Store (concourse B), and Wilsons Leather (concourse D). Rent-A-Cellular Business Services locations are in concourses B, C, and D. Street pricing is in effect at Dulles.

AIRPORT MAP



DOMESTIC AIRLINES

Dulles is a hub for United Airlines.

Airline	Concourse
Air Tran	В
Alaska Airlines	D
America West Airlines	D
American Airlines	D
Continental Airlines	В
Continental Express	В
Delta Air Lines	В
JetBlue	В
Midwest Express	C
Northwest	В
Song	A
United Airlines	C, D
United Express	A
US Airways	В
US Airways Express	В

INTERNET ACCESS

Dial-up: Concourses A, B, C, and D all have phone banks with modem access.

High-speed: Rent-A-Cellular Business Services (concourse B). Euro Café (concourse A)

****Wi-Fi:** American Admirals Club (T-mobile)

BUSINESS SERVICES

Rent-A-Cellular Business Services

Concourse B

This location has T1 high-speed access in three workstations. You may use the computers available or plug in your own; \$5/10 minutes + \$.65 each additional minute.

AIRLINE LOUNGES

American Airlines Admirals Club

▼Terminal D (across from gate D26) ☎703.661.5230 ☎6 a.m.-6:30 p.m. Sunday-Friday; 6 a.m.-4 p.m. Saturday (Conference room reservations: 800.237.7971 ext. 423)

Seating for 68. Standard amenities plus workstations with dial-up Internet access, four-seat business center, laser printer, FedEx, and two conference rooms. **Wireless Internet access provided by T-Mobile.

Northwest Airlines WorldClubs Lounge

Concourse B (adjacent to gate B19) ☎703.661.0675
5:30 a.m.-7:30 p.m. Monday-Friday; 5:30 a.m.-6 p.m.
Saturday; 7:30 a.m.-7:30 p.m. Sunday

Standard amenities plus two conference rooms and workstations with dial-up Internet access. (Location shared by Continental and Northwest.)

United Airlines Red Carpet Club

Concourse C (near gate C17) ☎703.572.7893

Standard amenities plus two conference rooms and workstation with dial-up Internet access.

United Airlines Red Carpet Club

Concourse C (near gate C7) ☎703.572.7101

Standard amenities plus one conference room and workstation with dial-up Internet access.

United Airlines Red Carpet Club

Concourse D (near gate D8) 2703.572.7113

Standard amenities plus workstation with dial-up Internet access.

GROUND TRANSPORTATION

The ground transportation curbs are located in front of the main terminal on ground level. Most shuttle buses and vans pick up on the outer curb. The inner curb and lanes are for Washington Flyer Taxi Service. If you need help, look for the Washington Flyers Transportation aides in gray uniforms.

Taxi service from Dulles to D.C. is expensive. The SuperShuttle is a good and recommended option for the economically minded. Public transportation is considerably cheaper and during rush hour can be faster, so long as you don't miss the shuttle bus (which runs every half hour).

Rental Cars

Information screens and courtesy telephones are located on the lower level of the main terminal in the Ground Transportation Centers. Rental car shuttles run to the rental car agencies' complex a half-mile away in the northern section of the airport, next to the economy parking lots. Pick up shuttles on the outer curb outside the main terminal.

Located at the airport: Alamo, Avis, Budget, Dollar Rent-A-Car, Enterprise, Hertz, and National Car Rental

Taxis

The Washington Flyer Taxicabs (703.661.6655) exclusively serve Dulles International Airport. Washington Flyer aides, located outside baggage claim, will give you a ticket indicating your number in the taxi line. Taxi pickup is directly outside the main terminal on the first curb. At rush hour, the wait can be up to 10 minutes, but generally the wait time is short. Approximate one-way fares to Washington, D.C., range from \$44 to \$50.

Limousines

Pickup is on the outer curb in front of the main terminal.

Share-Ride Shuttles

Dulles is serviced by SuperShuttle (\$\tilde{

Public Transportation

The Washington Flyer Coach Service (\$\approx 888.927.4359 \) www.washfly.com) provides shuttle service between Dulles and the West Falls Church Metrorail station (Orange Line). Shuttles pick up on the outer curb and run every 30 minutes at 15 and 45 minutes past the hour. The ride takes about 20 minutes and costs \$8 one-way. The Metro ride to D.C. will take about 35 minutes and cost about \$2.50. Trains run frequently.

RONALD REAGAN WASHINGTON NATIONAL AIRPORT

Fast Facts: Reagan National Airport

Airport Code: DCA

⊕www.mwaa.com

7703.417.8000

Lost and Found: The Authority Police at

703.417.8560 keeps lost items for seven days. After seven days, the Central Lost and Found Office at

703.417.0673 holds the items.

Travelers Aid Center: ☎703.417.3972
Parking Information: ☎703.417.7275

Drive time to the District of Columbia: About 10

minutes (15-20 minutes during rush hour)

Drive time to Bethesda: About 30 minutes (50-60

minutes during rush hour)

Drive time to Reston: About 35 minutes (45 minutes during rush hour)

Ronald Reagan Washington National Airport is referred to as either Reagan or National Airport. The airport is located in Arlington, Virginia, a 4 to 5 mile drive to Downtown Washington and in the backyard of Pentagon City and Crystal City.

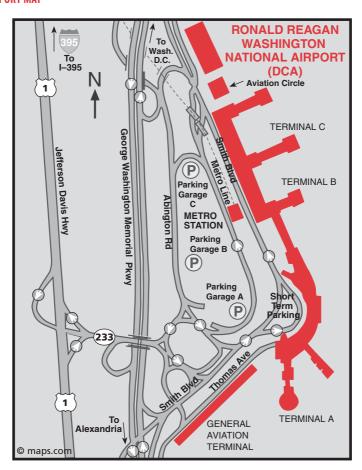
Reagan is a midsize airport, sitting on 860 acres. The airport is a long three-level building with a main concourse and two terminals—terminal A and the new terminal B/C. Terminal A is a 15-minute stroll from terminal B/C.

Baggage claim and most ground transportation are located on level 1. The main concourse is on level 2 in terminal B/C and is the location of National Hall, where the majority of eateries and shopping are located. Ticketing/checkin and passenger drop-off are on level 3. National Hall claims close to 100 shops and restaurants including ATT Simply Wireless, Brooks Brothers, California Pizza Kitchen, Legal Sea Foods, National Geographic Store, and Waldenbooks.

Some curbside checkin is available. It varies by airline due to Transportation Security Administration (TSA) restrictions, so check with your airline ahead of time.

US Airways runs hourly shuttle service out of National to New York (LGA). The Delta Shuttle flies to New York (LGA—Marine Air Terminal).

AIRPORT MAP



DOMESTIC AIRLINES

Gates 1-9 are located near terminal A. All other gates are in terminal B/C.

Gates	
1-9	
10-22	
10-22	
23-34	
23-34	
1-9	
	1-9 10-22 10-22 23-34 23-34

10-22
10-22
10-22
10-22
1-9
I-9
23-34
23-34,35-45
35-45
35-45

INTERNET ACCESS

Dial-up/data ports: Nearly 60 phone stations with data ports are located throughout terminal B/C. In addition, computer stations are available for email access near the Thomas Cook Business Centers in terminal B/C.

****Wi-Fi:** Delta Crown Room Club, terminal B

BUSINESS SERVICES

Customer Service Centers in terminals B and C provide limited business services. \$\alpha\$703.417.3200

7 a.m.-9 p.m. daily

AIRLINE LOUNGES

American Airlines Admirals Club

◆ Terminal B (inside security, on the mezzanine level)
◆ 703.419.7785 5 5:30 a.m.-6:15 p.m. Monday–Friday;
5:30 a.m.-4 p.m. Saturday; 5:30 a.m.-7 p.m. Sunday
(Conference room reservations: 800.237.7971
ext. 322)

Seating for 94. Standard amenities plus six-seat business center, Fed Ex, lockers, and two conference centers.

Continental Airlines President's Club

Standard amenities plus workstations with dial-up Internet access and one conference room.

Delta Air Lines Crown Room Club

▼Terminal B (above gate 15) 25:30 a.m.-9:30 p.m. daily

Medium-sized facility with standard service plus workstations, computers, printer, phone with data ports, business center, three conference rooms, and quiet area.

**Wireless Internet access provided by T-Mobile.

Northwest Airlines WorldClubs Lounge

Northwest terminal lobby (adjacent to security checkpoint) \$\alpha\$703.417.6145 \$\alpha\$5 a.m.-7:30 p.m. Monday-Friday, 5:30 a.m.-6:30 p.m. Saturday, 5:30 a.m.-7:30 p.m. Sunday

Standard amenities plus workstations with dial-up Internet access.

United Airlines Red Carpet Club

Terminal C (level 3) 2703.417.3350

5:30 a.m.—7 p.m. Sunday-Monday, 5:30 a.m.-5 p.m. Saturday

Standard amenities plus workstations with dial-up Internet access and a single conference room.

US Airways Club

Terminal C (just inside security checkpoint)

☎703.872.2612 ☎ 5:30 a.m.-9 p.m. Monday-Friday, 5:30 a.m.-7 p.m. Saturday, 5:30 p.m.-9 p.m. Sunday

Standard amenities plus workstations with dial-up Internet access and three conference rooms.

GROUND TRANSPORTATION

If you are heading to Downtown D.C., taking a taxi is your best bet; wait times are short, and the fare is reasonable. It is also your best option to Pentagon City and Crystal City.

Because there is a Metrorail station at Reagan, the Metro is a very good option for the Rosslyn-Ballston Corridor. If your location is near a stop in the Dulles Corridor or I-270 Corridor, you may also want to consider the Metro to avoid traffic and cab fare.

Ground transportation locations are outside level 1 (baggage claim) at the curbside and the second curb just yards away. The Metrorail Station is located on concourse level 2 in terminal B/C

Rental Cars

On-airport rental car pickup/drop-off centers are located in parking garage A, on the lower level across from terminal A. You can either walk to the garage or take a courtesy airport shuttle.

Located at the airport: Avis, Budget, Dollar, Hertz, and National

Taxis

Washington, D.C.; Virginia; and Maryland taxicabs are available at the exits of each terminal. Dispatchers are available at the exits to assist passengers. The fare to the District of Columbia will run between \$8 and \$17, depending on the area and time of day. It will cost you about \$5 to get to Pentagon City/Crystal City; \$40 to Reston. VA: and \$25 to Bethesda.

Red Top Cab (2703.522.3333) provides excellent service and picks up passengers at the outer lane in front of the airport. Call Red Top before retrieving your baggage, and they will pick you up within 5 to 10 minutes. You must call Red Top for pickup service back to the airport. Red Top can only provide service to and from Virginia.

Share-Ride Shuttles

SuperShuttle(2800.258.3826

www.supershuttle.com) operates at Reagan.
When you arrive at Reagan, head to the curb outside baggae claim and speak to a SuperShuttle representative
there. The wait for the shuttle is 20 to 30 minutes.

Public Transportation

The Metrorail stops adjacent to terminals B and C at the main concourse, level 2. (Shuttle buses run between Metrorail and terminal A.) You can purchase Metrorail fare cards at either of two Farecard plazas located on level 2, near the pedestrian bridges.

Both the Blue and Yellow lines stop at Reagan. The 15-minute trip to Downtown D.C. is about \$1.20 one-way. The trip to Rosslyn is about 10 minutes. It will take 40 to 50 minutes to get to locations in the Dulles and I-270 Corridors and cost up to \$3.25. Trains leave the airport every 12 minutes.

BALTIMORE/WASHINGTON INTERNATIONAL AIRPORT

Fast Facts: Baltimore/Washington International Airport

Airport Code: BWI

BWI Airport, Maryland 21240-0766

@www.bwiairport.com

☎800.I.FLY.BWI (800.435.9294), 410.859.7111

Parking Lots and Garage: ☎800.G0.T0.BWI

(800.468.6294); For the most up-to-date parking information, listen to radio station 1040 AM.

Drive time to Baltimore: 15-20 minutes
Drive time to Bethesda: 50 minutes
Drive time to D.C.: 50 minutes

BWI is located about 10 miles south of Baltimore and 31 miles north of Washington. The airport has a series of decentralized piers and terminals. Five piers—A, B, C, D,

and E (located on the upper level)—contain all airline gates. Ticketing is located just outside each pier. The piers are connected by corridor-like terminals. The lower level (ground level) contains baggage claim and all ground transportation. There are no moving walkways within the airport, and it can take 15 minutes or more to walk from one end of the airport to the other. The central terminal (lower level) contains baggage claim for B, C, and E. Terminal A is currently under construction.

The airport allows curbside checkin, but the service is dependent on each airline.

Numerous eateries are located throughout the airport, both in the terminals and piers. The piers contain mostly fast food, and each has a bar/restaurant. Retailers include 24-Hour Flowers, The Body Shop, Book Corner, Just Plane Kids, Hudson News, The Museum Company, Sunglass Hut, UV3. Vitch Versions. and Wilsons Leather.

The Sheraton International Hotel (1.0.459.3300) is located within the airport grounds. The hotel provides free shuttle service to and from the airport—about a 5-minute ride. For shuttle service call the hotel from the courtesy phone within baggage claim, and the shuttle will pick you up at your location.

DOMESTIC AIRLINES

BWI is a hub for US Airways.

Airline	Pier
Air Tran	D
America West Airlines	D
American Airlines	C, D
Continental Airlines	D
Delta Air Lines	C
Frontier Airlines	D
Midwest Express	D
Northwest Airlines	C
Pan Am	D, E
Southwest Airlines	B, C
United Airlines	D
US Airways	D

INTERNET ACCESS

Dial-up: There are dial-up connections at the public telephones scattered throughout the airport.

****Wi-Fi:** AirTran gates (Airpath)

BUSINESS SERVICES

Business Services Center

The Business Services Center has a conference room with fax and photocopying facilities. No computer facilities are available

AIRLINE LOUNGES

United Red Carpet Club

Pier D ☎410.859.2631 ☎ 6 a.m.-8 p.m.
Monday-Friday, 6 a.m.-6 p.m. Saturday and Sunday

Standard amenities plus workstation with dial-up Internet access.

US Airways Club

Pier D (across from gate D23) 410.993.4033

5 a.m.-8:25 p.m. Monday-Friday; 5 a.m.-6:30 p.m. Saturday; 5:45 a.m.-8:15 p.m. Sunday

Standard amenities plus workstations with dial-up Internet access and one conference room.

GROUND TRANSPORTATION

Car Rental

Service desks are located on the lower level of the central terminal by baggage claim areas. Pickup/drop-off locations are in the car rental level of the main parking garage, directly in front of the central terminal. You can reach the car rental level either by foot (walk through the pedestrian tunnel located under the lower level to the garage and take elevators up to the car rental level) or by taking the Jitney located in the parking garage.

Located at the airport: Avis, Alamo, Budget, Dollar, Enterprise, Hertz, National, and Thrifty

Taxis

BWI taxi service is operated by Airport Taxi Management 410.859.1100/800.435.9294). BWI taxi stands are located just outside each baggage claim exit in the central terminal, on the lower level. Flat rates are illegal in Maryland. Estimated costs: Annapolis, \$40; Baltimore, \$20; Columbia, \$30; Dulles, \$90; National Airport, \$62; Silver Spring, \$46; Towson, \$45; Pikesville, \$35; Washington, D.C., \$55. Taxis are numerous, and there is generally no wait.

Limousines

The Private Car service (22410.519.000

www.cinicola.com) provides limo and sedan service to BWI. Estimated fares: Annapolis, \$48; Baltimore, \$26; Columbia, \$36; Dulles, \$117; National Airport, \$79; Silver Spring, \$52; Towson, \$48; Washington, D.C., \$70.

Share-Ride Shuttles

SuperShuttle (2800.258.3826

www.supershuttle.com) operates at BWI.
Reservations are not required, but you must go to the SuperShuttle booth in the central terminal between baggage claim 6 and 7 and arrange pickup with an agent.
Curbside pickup time will take 15 to 30 minutes depending on traffic.

Also available is the Airport Shuttle (\$\tilde{\tilde{\tilde{1}}} 800.776.0323/410.381.2772). Reservations are required.

Public Transportation

BWI has its own train station that services Amtrak and the Maryland Transit Authority's MARC Trains and Light Rail lines. Shuttle buses run between the airport and the train station. MARC trains run to Washington, D.C.; Baltimore; and Hunt Valley destinations. Light Rail service is available to downtown Baltimore and Hunt Valley from BWI.

Light Rail information 410.539.5000

@www.mtamaryland.com

AMTRAK

If you are traveling between Washington, D.C., BWI Airport, Baltimore, Philadelphia, and New York, Amtrak can be a much more convenient option than driving or flying. Amtrak has 10 trains that serve Washington, including Acela and Metroliner service to New York City, Philadelphia, and Boston. Depending on the train, a trip from Washington to New York Penn Station runs anywhere from 2 hours 45 minutes to 3 hours 15 minutes. Amtrak has frequent service with trains departing every 1 to 2 hours.

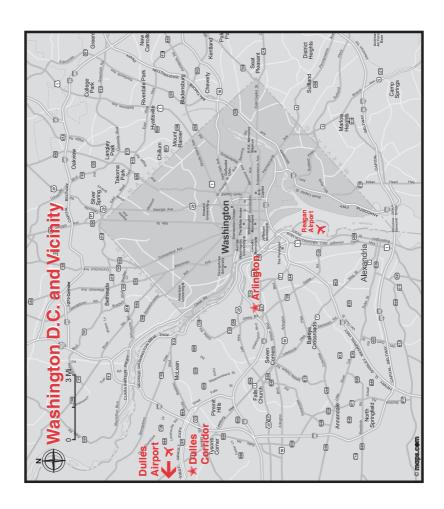
Two Amtrak stations are located in the Washington area—BWI Rail Station and WAS Washington Union Station. Both stations have cab service; BWI Rail Station is a short shuttle bus ride away from the BWI Airport and its rental car facilities. Alamo/National, Budget, and Hertz rental car companies all have locations at Washington Union Station.

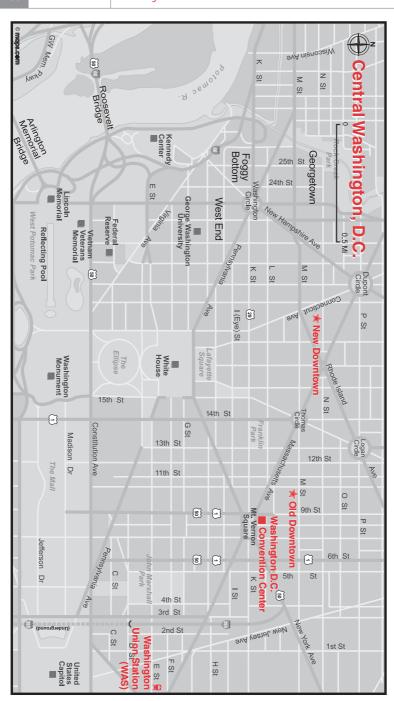
WAS Washington Union Station 50 Massachusetts Ave. N.E., Washington, DC 20002

mww.unionstationdc.com

GETTING AROUND

METRO WASHINGTON, D.C.





DRIVING, PARKING, AND WALKING

Washington, D.C., is an easy city to navigate. The city is divided into four quadrants: Northwest, Southwest, Northeast, and Southeast. The U.S. Capitol building marks the center where the quadrants meet. Numbered streets run north-south. Lettered streets run east-west (there are no J, X, Y, or Z streets), becoming two-syllable names, and then three-syllable names as you travel farther out from the center. Avenues named for U.S. states run diagonally, often meeting at traffic circles and squares. Locations in the Downtown area have NW as part of their address.

The city has a clean, efficient subway system (the Metro) and is small and compact enough to walk. In fact, if your business is within the city, your best bet for getting around is by foot.

Driving in D.C. can be tricky; in particular, you need to watch out for traffic circles, especially if you're not used to them. Although traffic within the circle has the right of way, D.C. drivers tend to ignore this simple rule. Make sure that you pay close attention to traffic signs; during rush hour in the downtown area (7 a.m. to 9:30 a.m. and 4 p.m. to 6:30 p.m. weekdays), sections of certain streets become one-way, and the traffic lanes of other streets may change direction to accommodate traffic.

Washington, D.C.; Arlington, VA; and Bethesda, MD; are circled by the Capital Beltway, a six- to eight-lane freeway made up of two separate highways—I-495 on the west and I-95/I-495 on the east. Traffic is almost always heavy in both directions on the Beltway. If you can, try to avoid the Beltway.

If you are headed to Arlington from D.C. you can take a cab or use the Metro. To get to Fairfax County or Montgomery County you will want to drive.

RULES OF THE ROAD

Washinaton, D.C.

The speed limit on urban interstates in Washington, D.C., is 55 m.p.h.; the speed limit is 25 m.p.h. on all other roads, unless otherwise posted. Headlights are required when visibility is less than 500 feet. Seat belts must be worn by all passengers and driver. Violations of seat belt laws are a primary offense. It is **illegal to use a radar detector** in Washington, D.C.

Virainia

The speed limit on Virginia interstate highways, in designated rural areas, is 65 m.p.h., and 55 m.p.h. in all other areas. It is **illegal to use a radar detector** in Virginia. You must use your headlights whenever you use your windshield wipers as a result of bad weather. Virginia's safety belt law requires drivers and front-seat passengers to use safety belts. Violation of the seat belt law is a secondary offense.

Maryland

The speed limit in Maryland is 65 m.p.h. on interstates and limited access roads. It is 55 m.p.h. on all other highways. You must use your headlights when you use your windshield wipers in bad weather. Maryland law requires everyone seated in the front seat to wear seat belts. Violation of the seat belt law is a secondary offense.

Maryland law is tough on aggressive drivers, with tickets, tough fines, and points—particularly for speeding, running red lights and stop signs, tailgating, and unsafe lane changes. Regular police stings on roads are coordinated with the District of Columbia and Virginia.

PARKING

In D.C., your best bet for parking is to find a parking garage. Rates run from \$5/hour to \$15/day. Street parking is tough; meters generally max at 2 hours, and spots may come complete with a laundry list of restrictions.

TAXIS

It's fairly easy to hail a taxi in the D.C. area. Be aware that D.C. taxi drivers can and do pick up other passengers so long as they do not have to go more than five blocks out of their way to reach your destination.

D.C. cabs operate on a zone system. If you take a trip from one point to another within the same zone, you pay \$5. If your trip takes you into a second zone, the price goes up. Most cross-town fares run from \$5 to \$15. There are additional surcharges for rush hour, calling a cab, additional passengers, and luggage.

If you are heading to an out-of-District address (such as an airport), the fare is based on mileage. You can call 202.331.1671 to find out the rate between any point in D.C. and addresses in Virginia and Maryland. Call the D.C. Taxi Commission (202.645.6018) to get rate estimates within the District. One of the major taxi companies is Capital Cab (202.546.2400).

RENTAL CARS

Cars rented at the airports incur a 10% concession recovery fee. If you want to rent a car in Downtown D.C., you will find the greatest selection at Union Station at 50 Massachusetts Avenue N.E. Alamo/National, Budget, and Hertz all have locations there. Avis and Enterprise also have Downtown D.C. locations.

PUBLIC TRANSPORTATION

The Washington Metropolitan Transit Authority (WMATA ☎202.637.7000 @www.wmata.com) operates five Metrorail or "Metro" lines (Red, Blue, Orange, Yellow, and Green) that run throughout D.C. and to suburban Maryland and northern Virginia. The Orange Line runs to Dulles Airport and the Rosslyn-Ballston Corridor. The Blue Line runs to Pentagon City and Crystal City. The Yellow Line runs to National Airport.

The Washington Metro is quick, cheap, and easy. Stations are identified outside by the letter "M" on top of a brown pylon. Trains in D.C. run every 5 minutes during rush hour and 10 to 12 minutes other times. One-way fares range from \$1.10 to \$3.25.

IN TOWN

CONVENTION CENTERS

WASHINGTON D.C. CONVENTION CENTER

- 801 Mount Vernon Place NW, Washington, DC 20001 **22**800.368.9000/202.789.1600
- @www.dcconvention.com

Washington opened its new convention center in March 2003. (The old convention center will be redeveloped.) The new Washington Convention Center sits between 7th and 9th and N Street and Mt. Vernon Place in Old Downtown. The Center covers six city blocks on 17 acres and is the largest building in Washington, D.C. The Convention Center is a four-level building; exhibit halls A, B, and C are located in the lower level. Registration is at street level, off the Mount Vernon Place entrance, Exhibit halls D and E are located on level 2. The ballroom is on level 3.

The Center has advanced fiber-optic networks, state-ofthe-art voice and data services, and a number of dining outlets-including Wolfgang Puck's Express, Quizno's,

and Starbucks. The Mt. Vernon Square/Convention Center Metro stop (Green Line) is just outside the building. Taxi arrivals/departures are located at Mount Vernon Square, and shuttle bus arrivals/departures are on L Street. There is no parking at the Center. Look for lots in the immediate vicinity. Convenient hotels are the large Renaissance Washington Hotel and two boutique hotels, the Hinley Park and Morrison Park.

HOTELS

ARLINGTON, VIRGINIA

Crowne Plaza National Airport

Thirteen stories tall and renovated in 1999, this hotel provides the ultimate convenience for those flying in and out of Washington's National Airport. You can walk one block to the airport metro station, which will connect you to all of downtown as well as outlying areas of Maryland and Virginia. And if you have a lot of bags, the hotel shuttle will pick you up and drop you off at the runways. All guest rooms are equipped with CD players, data ports, voice mail, and Internet access. Facilities such as a restaurant, health club, and swimming pool provide good value for the reasonable rates.

1489 Jefferson Davis Hwy., Arlington, VA 22202 ☎703.416.1600 @www.ichotelsgroup.com

Singles and doubles, \$100-\$189 🗱 🐸 📚 🌃

Key Bridge Marriott

This high-rise hotel rests just across the famous Key Bridge from Washington, D.C., in a popular section of Arlington. Access to popular attractions is easy; the Metro is located just blocks from the entrance, and a small bus shuttles guests into Georgetown from the front door. Guests love the location and reliability of this establishment. The decor is somewhat standard, but all rooms and common spaces are clean and well-kept, with comfortable furniture. Amenities include work desks, speakerphones, voice mail, and data ports. The pool, sauna, and fitness center are clean and functional.

🖛 1401 Lee Hwy., Arlington, VA 22209 🕿 703.524.6400 www.marriott.com

Singles and doubles, \$110-\$249 👯 🕍 📚 🌃







The Ritz Carlton, Pentagon City

Located within sight of Washington's National Airport, this swanky hotel sits across the Potomac River on the Virginia side. It offers easy access to public transportation and a bit more peace and quiet than you might find in Downtown D.C. This luxury facility provides peace, comfort, and indulgence; guest rooms and suites are decorated with feather duvet covers, regal furnishings, and Italian marble bathrooms with terry cloth robes. Although the atmosphere is pure indulgence, the Ritz is equipped for corporate visitors with computer and fax hookups, high-speed Internet access, and private voice mail. The indoor pool is great for lap swimmers, and the fitness center, sauna, and steam room offer further ways to unwind.

1250 S. Hayes St., Arlington, VA 22202

703.415.5000

@www.ritzcarlton.com/hotels/ pentagon city/

Singles and doubles, \$249-\$439; suites, \$359-\$799



DOWNTOWN D.C.

The Fairmont Washington, D.C.

This discreet and sophisticated hotel enjoys a prime location near the George Washington University campus. Business travelers frequent the establishment during the week, but tourists and sightseers check in on the weekends. Rooms and suites offer a combination of luxury and comfort; the style is residential, and amenities include oversized desks and CD players. The health club is extensive and elegant, featuring full changing and showering facilities, a swimming pool, cardio and weight equipment, and salon and spa; its facilities are available for a fee.

2401 M St. NW, Washington, DC 20037

2877.222.2266/202.429.2400 www.fairmont.com

Singles and doubles, \$210-\$289; suites, \$289-\$1,100

Four Seasons Hotel

This is widely considered the place to stay for celebrities and other well-known Washington visitors. Guest rooms and suites are stately and impressive, adorned with plants and floral arrangements, matching bedspreads, and

antique furniture. Extra indulgences include high-quality sheets and feather duvets, terry cloth bathrobes, and marble bathrooms stocked with imported toiletries.

2800 Pennsylvania Ave. NW, Washington, DC 20007 202.342.0444 @www.fourseasons.com

Singles and doubles, \$295-\$615; suites, \$550-\$5,150

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Holiday Inn Washington-Capitol@Smithsonian

This property is a real plus for travelers on a budget. The Smithsonian's most popular attraction—the Air and Space Museum—is located one block from the property. The Metro, Washington's underground subway, is just minutes away, as well. Accommodations are spacious with larger-than-average TVs; amenities include data ports and voice mail. The pool is on the rooftop, and a small fitness center is located onsite.

■ 550 C St. SW, Washington, DC 20024 2 202.479.4000

mww.ichotelsgroup.com

Singles and doubles, \$149-\$239

Hotel Monaco

This block-long, four-story structure was designed by the architects of the Washington Monument and the U.S. Capitol; it is a National Historic Landmark and is still listed as a federal building. This property opened as a hotel in 2002; when you check in, the receptionist hands you your complimentary goldfish, ready to keep you company throughout your stay. Rooms feature high, vaulted ceilings that provide a spacious, airy atmosphere. A unique feature is the offering of "tall rooms" with oversized beds and higher showerheads. There is a fitness center within the building, and those wanting to swim can hit the neighboring YMCA.

700 F St. NW, Washington, DC 20004

2877.202.5411/202.628.7177

www.monaco.dc.com

Singles and doubles, \$199-\$295; suites, \$469-\$825



Melrose Hotel

This hotel is tucked between trendy Georgetown and the historical section of downtown Washington. It offers the best of all worlds, in terms of accessing the sights and sounds of the city. Large desks and plush armchairs are

good for both working and relaxing. Extras such as terry cloth bathrobes, daily newspapers, and in-room coffee further enhance your comfort. A well-equipped, onsite fitness center is open to all guests. More than 5,000 square feet of meeting space ranges from boardrooms to ballrooms.

2430 Pennsylvania Ave. NW, Washington, DC 20037

202.955.6400

@www.melrosehotelwashingtondc.com

Singles and doubles, \$139-\$205; suites, \$169-\$180



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Omni Shoreham

This hotel was built in 1930 and offers rooms nearly twice the size of the average accommodation in the city. After a huge renovation in 2000, this facility is one of the city's top luxury chain hotels. It received a full face-lift, from its impressive lobby to the fitness center to each individual room. Business travelers are covered with amenities, such as work desks, and fitness nuts like the Get Fit Rooms that feature portable treadmills and healthy snacks. Both buses and the Metro are located just blocks away.

2500 Calvert St. NW, Washington, DC 20008

22800.843.6664/202.234.0700

@www.omnihotels.com

Singles and doubles, \$179-\$309; suites, \$350-\$3,000





Park Hvatt Washinaton

This luxury property offers impeccable service and wellappointed rooms to visitors who often return for more. A huge renovation was completed in 2000 and added new furniture, fabric, and duvets stuffed with goose down to every room. Accommodations include data ports and voice mail. The onsite spa offers a menu of services, and there is an indoor swimming pool, sauna, and whirlpool; a fitness center features cardio and weight machines. Conference and banquet facilities can accommodate up to 450 people.

1201 24th St. NW, Washington, DC 20037

202,789,1234

⊕www.parkwashington.hyatt.com

Singles and doubles, \$215-\$450; suites, \$259-\$300

Renaissance Mayflower Hotel

This establishment opened in 1925 and played host to the Inaugural Ball of Calvin Coolidge. Large, open spaces are a highlight here. The rooms are impressive and include work desks, two-line phones, speakerphones, voice mail, and data ports. The onsite fitness center is reliable, and the lobby cocktail lounge is popular for power drinks. The hotel is home to numerous ballrooms, boardrooms, and meeting spaces.

1127 Connecticut Ave. NW, Washington, DC 20036

2800.228.7697/202.347.3000

@www.renaissancehotels.com

Singles and doubles, \$159-\$340; suites, \$269-\$329



The St. Regis, Washington, D.C.

This hotel opened in 1926 when President Calvin Coolidge cut the ceremonial ribbon. One of its claims to fame is its offering of advanced technology—this includes plasma flat-screen TVs in your room. Rooms and suites are anything but ordinary; furnishings include cushy armchairs, framed artwork, gilded mirrors, and dressing tables. A small fitness center is open 24 hours a day, and you can pay to use one of two nearby full-service gyms, one of which has a lap pool. The bar features a wood-burning fireplace and walls with stocked bookshelves.

923 16th St. NW. Washington, DC 20006

☎202.638.2626 @www.stregis.com

Singles and doubles, \$189-\$460; suites, \$550-\$650 🎉 نفا 🥻

Sofitel Lafayette Square

This hotel opened in the summer of 2002 in an historic building dating back to the late 19th century. Although it's a newcomer to the upscale Washington hotel scene, it offers stiff competition to the old favorites.

Accommodations are modern and well-decorated, and floor-to-ceiling windows provide rooms with lots of natural light. Marble bathrooms have both showers and bathtubs.

806 15th St. NW, Washington, DC 20005

2800.763.4835/202.737.8800

www.sofitel.com

Singles and doubles, \$225-\$480; suites, \$495





Swissôtel Washington Watergate

This hotel is located in the notorious Watergate complex; it offers both historical ambiance and contemporary appeal. Each weekday morning, a complimentary limo service transports business travelers around town. The accommodations were originally designed as apartments and are unusually spacious. They contain extras such as wet bars, walk-in closets, refrigerators, and deluxe bathrooms. The swimming pool and fitness center are popular hangouts, as is the lovely day spa.

The Westin Embassy Row, Washington, D.C.

Built in 1924, this establishment was once home to the Gore family; Al spent part of his childhood here before the property was turned into a hotel. Today, these lodgings often play home away from home to the diplomats who visit Embassy Row. All accommodations include the chain's signature Heavenly Bed and high-speed Internet access on request. Work out in the fitness center or unwind with an in-room massage. Meeting space includes a 2,600-square-foot banquet/conference room.

2100 Massachusetts Ave. NW, Washington, DC 20008

2202.293.2100/800.937.8461

@www.starwood.com

Singles and doubles, \$250-\$289 👯 🐸 🎉

Willard InterContinental Washington, D.C.

This upscale landmark was extensively renovated at the turn of the millennium. The hotel is just minutes from the White House and the Metro. Guest rooms include 42 suites and are done in a combination of Victorian and Federal styles to reflect your surroundings. They are furnished with dual-line telephones with voice mail and high-speed Internet connections. The hotel houses a fitness center and is near the tennis courts of East Potomac Park.

1401 Pennsylvania Ave. NW, Washington, DC 20004
800.327.0200 /202.637.7318

@www.washington.interconti.com

Singles and doubles, \$200-\$480; suites, \$850-\$4,200

DULLES AIRPORT

Hilton Washington Dulles Airport

The location is convenient to the airport, and a complimentary shuttle is available to and from the runways. In addition, public transportation can transport you to D.C. and all its highlights. Rooms are a bit above the standard generic hotel fare, with floor-length window treatments and leather chairs. High-speed Internet access and two phones are among the many business-friendly amenities you'll find. The fitness club is impressive, offering a lot of space and extras such as pool tables, a basketball area, and racquetball and tennis courts. There are indoor and outdoor pools as well.

■ 13869 Park Center Rd., Herndon, VA 20171

■ 703.478.2900
■ www.hilton.com

Singles and doubles, \$100-\$179; suites, \$109-\$189

Hyatt Dulles

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This facility is 14 stories tall and offers comfortable accommodations adjacent Dulles International Airport. Rooms are spacious and somewhat standard, offering subdued lighting and earthy hues. Furniture is modern and well-kept, if a bit generic. Amenities include daily newspaper, video messages, voice mail, and high-speed Internet access. The fitness room and lap pool are popular with travelers coming off long flights.

Singles and doubles, \$99-\$150 🗱 🐸 📚 🌃

DULLES CORRIDOR

Doubletree Falls Church/Tysons Corner

This 11-story building offers comfortable rooms and facilities, and greets each guest with warm chocolate chip cookies. This hotel is located just 20 minutes from Downtown D.C.; the Metro 2 miles away will take you there. Accommodations here contain fairly generic furnishings, but they are large and well-kept. Junior Suites have separate living rooms and bedrooms, and Executive Suites have separate living room/dining rooms. All include extras such as a daily newspaper, in-room coffee, and data ports. There is a pool and fitness room onsite.

7801 Leesburg Pike, Falls Church, VA 22043
703.893.1340 ** www.doubletree.com

Singles and doubles, \$75-\$159; suites, \$150-\$175

Hilton McLean Tysons Corner

This establishment is both inviting and accommodating. The hotel's location is convenient to area airports and to the massive shopping and business district of Tysons Corner, and D.C. is about a 20-minute drive from the front door. Rooms offer impressive work spaces with plenty of natural light, and decor is done in rosy hues with floral patterns. Two telephones, computer modems, and voice mail are among the amenities. There is a fitness center and year-round indoor pool.

7920 Jones Branch Dr., McLean, VA 22102

2703.847.5000 ⊕www.hilton.com

Singles and doubles, \$100-\$179 🗱 🐸 🌃

Sheraton Reston

This hotel is popular with business travelers. Perhaps its biggest draw is that it offers a lot of space and reasonable rates away from the bustle of the city. As well, it is home to an abundance of facilities including lighted tennis courts, an outdoor pool, and a basketball court. Accommodations are fairly standard but comfortable. Inroom amenities include TV Internet access and data ports. Eighteen meeting rooms include a ballroom and meeting spaces surrounding the pool area. The Reston National Golf Course is located right next door.

11810 Sunrise Valley Dr., Reston, VA 20191

☎703.620.9000 ⊕www.sheraton.com

Singles and doubles, \$110-\$219 👯 🐸 ≋ 🖺 🔎

The Ritz Carlton, Tysons Corner

Offering celebrated services and amenities, this luxury hotel is located in the busy shopping and business district of Northern Virginia known as Tysons Corner. Along with lots of standard amenities, in-room details include toiletries imported from Europe, framed artwork, and deluxe bedding. Recreation options include an indoor pool and sauna and a fitness center. Public transportation ferries guests to D.C. attractions 12 miles away.

1700 Tysons Blvd., McLean, VA 22102

2703.506.4300

mww.ritzcarlton.com/hotels/
tysons_corner/

Singles and doubles, \$289-\$340; suites, \$400-\$800

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RESTAURANTS

You will enjoy the greatest variety of restaurants in Georgetown and Dupont Circle (primarily around P St and Connecticut Avenue). The Adams-Morgan neighborhood offers the best bargains and a multicultural selection. In general, good Southern and Southwestern American food is common, and, if you are looking to try something different, the city has a surprisingly large number of Ethiopian restaurants.

TOP FIVE BUSINESS RESTAURANTS

Galileo (Downtown)

Cuisine: Italian. Features: Great wine list, full bar, private rooms, outdoor dining, reservations suggested. Attire: Casual dressy. Open: Lunch Monday-Friday; dinner nightly.

1110 21st St. NW, Washington, DC 20036

Marcel's (Downtown)

Cuisine: French, Belgium. **Features:** Great wine list, full bar, private rooms, outdoor dining, reservations suggested. **Attire:** Casual. **Open:** Dinner nightly.

2401 Pennsylvania Ave. NW, Washington, DC 20037
202 296 1166

Michel Richard Citronelle (Downtown)

Cuisine: French, California. Features: Great wine list, full bar, private rooms, reservations suggested. Attire: Casual dressy. Open: Breakfast, lunch, and dinner daily.

Latham Hotel, 3000 M St. NW, Washington, DC 20007
202.625.2150

Red Sage (Downtown)

Cuisine: Southwestern. **Features:** Great wine list, full bar, private rooms, reservations suggested. **Attire:** Business casual. **Open:** Lunch Monday-Friday; dinner nightly.

605 14th St. NW, Washington, DC 20005

202,638,4444

Smith & Wollensky (Downtown)

Cuisine: Steakhouse. **Features:** Full bar, private rooms, open late, reservations suggested. **Attire:** Business casual. **Open:** Lunch and dinner daily.

- **1112** 19th St. NW, Washington, DC 20036
- 202.466.1100

BUSINESS SERVICES AND SUPPLIES

BUSINESS SUPPORT AND COMPUTER/INTERNET ACCESS

KINKO'S

Downtown D.C.

- **■** 325 7th St (7th and D Street), Washington, DC 20004-2801 **○** 202.544.4796 **○** 202.347.8737
- ⊠usa0671@kinkos.com 🤢
- 1612 K St. NW (16th and K Street), Washington, DC
 20006-2802 202.466.3777 2202.466.4165
- ⊠usa1822@kinkos.com
- 204 Michigan Ave. NE, Washington, DC 20017-1005
- **2**202.232.7124 **2**202.232.3890
- ⊠usa1805@kinkos.com
- 2020 K St. NW, Washington, DC 20006-1806
- **2**202.331.9572 **2**202.331.9721 **3**

Arlington

- 1601C Crystal Square Arc, Arlington, VA 22202-3301
- **7**703.413.8011 **7**03.413.8013
- ⊠usa1828@kinkos.com
- 2300 Clarendon Blvd., Arlington, VA 22201-3367
- **7**703.525.9224 **7**03.525.4239
- ⊠usa1820@kinkos.com

Rethesda

- 4809 Bethesda Ave., Bethesda, MD 20814-5201
- **3**01.656.0577 **3**01.654.0987
- ⊠usa1813@kinkos.com

Reston/Herndon

- 13085 Worldgate Dr., Herndon, VA 20170-4374
- **7**703.689.0004 **7**03.689.0006
- ⊠usa1823@kinkos.com

Mail Boxes, Etc.

Downtown D.C.

- 1220 L Street NW, Washington, DC 20005-4018
- 202.371.0065

- 1718 M Street NW, Washington, DC 20036-4504
- 202.785.3604
- 2020 Pennsylvania Ave. NW, Washington, DC 20006-
- 1811 2202.457.8166
- 2117 L Street NW, Washington, DC 20037
- 202,775,4302

Arlington

- 2200 Wilson Blvd., Ste. 102, Arlington, VA 22201-3324
- **7**703.358.9500

Bethesda/Rockville

- 4938 Hampden Ln., Bethesda, MD 20814
- **2301.951.9599**
- 11140 Rockville Pike, Rockville, MD 20852-3106
- **23**301.231.8022

Reston

- 11654 Plaza America Dr., Reston, VA 20190-4700
- 703.437.9300

PIP Printing

Rockville

- 5640 Nicholson Lane, Rockville, MD 20852-3027
- **2**301.770.1654

Herndon

360 Herndon Pkwy., Ste 1100, Herndon, VA 20170-

4824 703.435.3131

Starbucks

Almost half the 250+ stores located in the Washington, D.C., metro area are T-Mobile wireless hotspots. Go to

www.starbucks.com for specific locations.

OFFICE SUPPLIES, COMPUTERS, AND ELECTRONICS

CompUSA

Arlington

- 1201 South Hayes St., Arlington, VA 22202
- 703.413.1600

Rockville

- 1776 E. Jefferson, Rockville, MD 20852
- **2**301.816.8963 **3**01.816.4755

Reston/Fairfax

RadioShack

Downtown D.C.

- 732 7th St. NW, Washington, DC 20001
- 202.638.5689
- 1109 F St. NW, Washington, DC 20004
- 202.737.9480
- 1100 15th St. NW, Washington, DC 20005
- **2**202.296.2311

Arlington

- Ballston Common, 4238 Wilson Blvd. #3062, Arlington, VA 22203 ☎703.522.2087
- Fashion Centre, 1100 S. Hayes St., Arlington, VA 22202
 ☎703.415.5960
- 1651 Crystal Sq. Arcade, Arlington, VA 22202
- **2**703.413.0529

Bethesda

- 8125 Wisconsin Ave., Bethesda, MD 20814
- **2301.986.8844**

Reston

- North Point Village Center, 1404 North Point Village, Reston, VA 20194 7703.478.9534
- Fox Mill Shop Center, 2539 John Milton Dr., Herndon, VA 20171 7703.620.9090

Staples

Downtown D.C.

─ Herald Square Building, 1250 H St. NW, Washington, DC 20005 202.638.3907

Arlington

- 910 N. Glebe Rd., Arlington, VA 22203
- 703.528.8207

Bethesda/Rockville

Reston/Herndon